

The following is important information:

-- Consulate of Colombia will not issue 1-year visa any more unless there is a justification. Visas will be issued for 3 months.

-- Effective 18 April 2005 Official Passports requests requires that members type their own information and get the application form from the computer (see instructions below). The website to find the application is [www.travel.state.gov](http://www.travel.state.gov) <<http://www.travel.state.gov>>. The form to use is DS-11. Please do not sign the form until indicated by the passport agent.

New rules are as follows:

The applicant must do the application on the computer in the attached Link below. Once is completed, the applicant must print it and bring it to the passport office **without signature** along with all required documentation.

Below is the link to do the official passport application - **NOTE:** This link is for official use **only**; it cannot be used to apply for a tourist passport.

Instructions to fill application:

- All blocks must be answered truthfully and in its entirety
- New applicants must use the DS-11 form. DS-82 is only for applicants who have only an official passport.
- Print the application. If it is incorrect the application will not print.
- Bring the application (**without signature**) together with the below described requirements to the Passport Office.

**Effective 18 April 2005 All applications (DS11, DS82) must be processed at the following website using the 2D Barcode application**  
[<https://12.172.54.194/>](https://12.172.54.194/)

All other requirements remain the same and are as follows:

FIRST TIME APPLICANTS (Military and DoD employees; **contractors are not eligible**)

- Memorandum of request from the directorate
- State certified birth certificate or any other U.S. passport (in good condition)
- Military or DoD identification
- Copy of marriage certificate (females only)

RENEWALS

- Memo of request
- Outdated official passport
- Military or DoD identification

APPLICANTS AND FAMILIES FOR OVERSEAS ASSIGNMENT

- Prior to apply must first contact the Passport Office for guidance.

Applicants must bring a memorandum of request. The format for required memos are on the main site.